



## **World Organisation Against Torture (OMCT)**

### **VACANCY ANNOUNCEMENT: OMCT Digital Communications Intern (50%)**

#### **Job Description**

We are looking to hire a Digital Communications Intern who can assist our growing team with a variety of communications tasks across a range of channels.

The position involves working closely with the communications director as well as the digital communications and campaigns officer across a variety of projects to raise the profile of OMCT as well as its valuable network of partners.

#### **Main Duties/Responsibilities**

- Support planning, producing and tracking of internal and external communications materials and campaigns (reports, flyers, digital campaigns...etc)
- Day-to-day assistance of content creation for social media accounts including, but not limited to, Facebook, Twitter, YouTube
- Producing attractive content (videos, gifs, infographics)
- Compiling data and preparation of monthly digital communications and media visibility newsletter
- Assist communications team in re-organisation of internal communications tools and database (photo library, PowerPoint presentations, implementation of a mini-brand centre for internal use)
- Assist in the planning of an upcoming event for global communication experts

#### **Work Experience : Skills/Competencies**

- Must be currently enrolled in full or part-time studies
- Excellent communication and teamwork skills;
- Ability to grasp ideas quickly, propose solutions as well as be able to work on projects autonomously;
- Strong writing skills in English and French;
- Good knowledge of word-processing, PowerPoint, digitally savvy;
- Creative and flexible mindset;
- Adobe InDesign, Photoshop, Illustrator competencies an asset;
- Knowledge and interest in human rights and experience in working for an international organisation would be an asset.

#### **Languages**

Fluency in English;

Fluency in French;

Spanish, Portuguese or other languages are an added bonus.

To apply, please send a copy of your CV and Cover Letter to [applications@omct.org](mailto:applications@omct.org) by **Wednesday 10 July**.